

Attendees: Laura Meffen (chair), Heather Oliver, Amina Aumeer, Kim Hesketh, Michelle Woodward, Leah Brochu

Guest: Anchel Krishna

Item	Lead	Outcome	Action
Introduction/ Agenda and Notes Review	Laura	Agenda and notes reviewed and approved	
Strategic Planning	Anchel	<p>Anchel updated the group on the plan for Strategic Planning at CTN. See deck for details.</p> <p>Next steps: the vendor (Overlap Associates) has been procured, families including FAC will be engaged by the vendor in a dynamic way to provide input into the research and development phase over the winter. CTN would like to engage families that we don't often hear from.</p> <p>Comments/questions:</p> <p>Q: How long is the strategic plan? A: Likely 3-5 years.</p> <p>Comment: Have been on other committees that have informed grandiose plans that can only be understood by the consultants. We need a simple plan.</p> <p>A: Yes, vendor was chosen for their ability to convey in simple ways.</p> <p>Q: How will the pandemic impact this work? We need to choose our focus. A: In some ways has driven us to modernize the work we do already. Ensuring that the future builds on what we have already learned.</p> <p>Comments:</p> <ul style="list-style-type: none"> • During the last strategic planning cycle, Amina volunteered to facilitate engagement with youth. We could leverage these connections to facilitate a group of youth to provide input. • We can leverage FAC for broader engagement with other families. 	<p>CTN will arrange for the vendor will come to meet FAC as part of initial engagement on the priorities and strategy and then return to the group to validate closer to the end of the work. Goal is to launch the new strategic plan in June at the AGM.</p>
Update on the OAP Urgent Response Services	Karen	We have received approval from MCCSS and are working with our partners to launch service in April.	Karen to continue to provide FAC with updates throughout implementation.

Update on clinical modernization	Kim	<p>Kim is leading the modernization of our clinical services, which includes the idea of the local CTC as a “hub”. Which means that families have one place to call and one place where they receive service. There will be one intake tool, and a consistent entry into service.</p> <p>This work also includes:</p> <ul style="list-style-type: none"> • the implementation of a tiered model in school-based rehab services • developing outcomes that ensure that our services meet the needs of kids and families <p>Request for new CTN org chart.</p>	Karen to bring new org chart to next FAC meeting.
Pandemic Updates	Kim	<ul style="list-style-type: none"> • We have had to pause the pace of reopening and increased access for sites. Services that can be done virtually are being done in that format. If in-person is needed, it is available. • CTN is developing a long-term hybrid model of service for post pandemic to hold on to the aspects of service that are best and most efficiently provided virtually. <p>Comment from member: families are being very careful with accessing in person services, and many parents like the option for virtual service.</p>	
Successes and Challenges	Laura	<ul style="list-style-type: none"> • Laura invited members to share with each other how they’re doing. Members shared their recent experiences. • For Bell Let’s Talk week, CTN will share a corporate message about mental health and resources for CTN staff are being provided. CTN will be promoting Let’s Talk day on social media channels. 	

Next Meeting: February 17 6:30-8:30