



Recruitment Profile for Board of Directors and Board Committees

Children's Treatment Network (CTN) partners with the education, health and community sectors to provide a range of rehabilitation and specialized clinical services to more than 6,000 children with multiple special needs in Simcoe County and York Region.

We deliver services through our network of local partners. Collectively, we respond to the evolving needs of children and youth with multiple special needs by providing and enhancing services, championing system change and building capacity across the network.

Funded by the Ministry of Children and Youth Services, CTN's commitment to providing family-centered care is anchored by a shared electronic client record that provides the foundation for a single plan of care.

Corporate structure

CTN employs approximately 24 staff. In addition to our corporate employees, CTN provides funds to 18 agency partners in the health, education and community sectors for approximately 120 full and part-time staff. These individuals are employees of their respective organizations and provide a range of rehabilitation and specialized clinical services on behalf of CTN. This arrangement is the unique feature of CTN and allows a network model that brings service coordination, joint care planning and service delivery as well as the use of shared platforms in the delivery and evaluation of services.

CTN's senior management team provides oversight in the areas of programs and services, health records and ACCESS, evaluation and planning, corporate services and communications. The senior management team reports directly to the Chief Executive Officer (CEO). The CEO is accountable to CTN's Board of Directors.

The Board of Directors is responsible for the overall governance of the organization and ultimately responsible for all decisions related to the network's affairs and business. The board represents the richness and diversity of the communities served by CTN, including families of children/youth with special needs and those from various corporate backgrounds. The board works closely with the CEO and members of CTN's senior management team.

General duties and expectations

- Attend monthly board meetings.
- Interest in, knowledge of or willingness to learn about and advocate for issues relating to children and youth with special needs and providing integrated care.
- Be informed on organizational matters.
- Participate in deliberations and decision-making on applicable subjects.
- Share professional and personal leadership, knowledge, expertise and insight.
- Participation in one (or more) of the following board committees:
 - Governance Committee

- Audit and Finance Committee
- Quality Committee
- Participation in working groups or special initiatives as needs arise.
- Attend special meetings, events to increase community engagement with all stakeholders.

Time commitment and Terms of appointment

Board member time commitment: 8-10 hours/month.

Board members are usually appointed for a three-year term, renewable based on satisfactory contribution and mutual interest, for a maximum of two consecutive terms totaling six years. The board evaluates itself regularly to maintain proactive, open and effective practices in board and committee governance.

Basic requirements

- 18 years of age or older.
- Living or working in Simcoe County or York Region.
- Not working as a CTN staff or board member of a CTN partner. Please visit <http://www.ctnsy.ca/Our-Partners.aspx> to view a full list of our partner organizations.
- Free of conflict of interest.

Experience and Skills

- Skills in any number of the below areas:
 - Finance/accounting
 - Business management
 - Human resources
 - Strategic planning/management
 - New business development
 - Public relations, communications, marketing
 - Information technology
 - Health/social services
 - Quality/risk management
 - Regulatory/legal
 - Lived experience as a family member or person with special needs.
- Visionary thinking and leadership.
- Effective communication, interpersonal and team skills.
- Commitment to transparent, respectful dialogue and debate.
- Interest/experience in advocacy, government relations.

Community Committee Members

CTN also welcomes individuals to become community board committee members. Individuals who wish to be involved with the governance of CTN but are unable to make a full commitment as a board member can apply to become a member of one of CTN's board committees.

This is an ideal opportunity for those who are unable to commit to the hours required as a board member or individuals without board experience. Community committee members must meet the same basic requirements as board members (stated above). They will be required to serve on at least one board committee and are welcome to attend board meetings as a guest. Members are eligible to go through the process of becoming a fully participating board member if desired, as positions become available.

Time commitment for community committee members: Approx. 4 hours/month

Term: Community committee members are appointed for one-year renewable terms based on satisfactory contribution and mutual interest.